



WEST OF ENGLAND group of the GEOLOGISTS' ASSOCIATION
Event Risk Assessment and Itinerary

Event:	Visit to the Lapworth Museum of Geology	
Location:	Lapworth Museum of Geology, Aston Webb Building, University of Birmingham B15 2TT	
Date: 4 th June 2026	Start Time: 12:00 hrs	Finish Time: 15:30 hrs
WEGA Organiser: Kath Addison-Scott Email: wega.talks@gmail.com Tel.: 07487219676/07905 211 388 Leader: Jon Clatworthy		
Aim of Event: Jon Clatworthy will be providing a short tour of the galleries followed by Behind the Scenes (including archives) tour. The latter will last approximately one and a half hours. The Lapworth Museum of Geology - University of Birmingham Visit the Lapworth Museum - University of Birmingham		
Meet Location: Front Entrance to the museum (wing of the Aston Webb Building) University of Birmingham. Photo of entrance here - easy-read-visual-guide.pdf What 3 words: //ground.laws.record Co-ordinates: 52.4491493, -1.9321176 or 52° 26.948958'N, 1° 55.927056' W Edgbaston campus map		
Itinerary: <ul style="list-style-type: none">• Arrival by car or public transport.• Opening times are 10am to 5pm• Meet at Front Entrance at 12pm to register and to obtain information on tour start point.• Visit the Museum individually from 12pm to 1:00pm, prior to the Group Tour and Collections tour.• Lunch prior to tour - BYO.• 1 -1:30 pm: tour of galleries with Jon Clatworthy (director of museum)• 1:30 pm: short break - tea and biscuits – courtesy of the museum• 1:50 pm: tour Behind the Scenes and Archives approximately 90 minutes long.• 3:30 – 4pm: disperse for return journey.		
Getting there: By Car: Birmingham has a clean air zone Introduction A clean air zone for Birmingham Birmingham City Council . The museum sits outside this area but please make your own checks prior to travel. Parking: Parking is available at the North East multi-storey pay and display car park. Visit the Lapworth Museum - University of Birmingham There are disabled spaces available just outside the museum, but these are pay and display.		

By Train: Trains run to University (Birmingham) Westgate station, see [Trainline : Search, Compare & Buy Cheap Train Tickets](#). Then a short walk, less than 10 minutes, to the Lapworth.

Lunch: There is no café in the museum, but there are Costa Coffee shops, and similar, on campus; or BYO, but please do not consume these on the premises.

Toilet Arrangements: Museum facilities (incl. disabled access)

Field Equipment and Health and Safety Requirements:

As an indoor event there is no particular equipment that is required. Please wear sensible footwear and appropriate clothing. Please bring any other personal specific items that you may need for the visit. A camera and notebook are always useful.

The Leader will provide a brief Health and Safety brief at the beginning of the tour.

Insurance:

WEGA maintains Public Liability and Third-Party Insurance. Attendance at any Field Trip is on the understanding that the Member attends at their own risk. Non-WEGA members are day members for the purposes of this trip. Please ensure that you personally are adequately insured for Personal Accident and Personal Liability.

Leader's Signature:

Dated:

HAZARD AND RISK ASSESSMENT

Potential Hazards and Risks:

Travel:

By private vehicle or Public Transport. Observe Rules of the Road and Public Transport Rules and Regulations.

Lapworth Museum of Geology:

The Museum is:

- an old building.
- Fully accessible for wheelchair users and prams, with an elevator to reach the mezzanine level.
- Free-to-use standard wheelchair and folding stick seats available upon request at the Museum reception.
- There are some steps in the archive, but items can be placed on a table for accessibility purposes.
- The galleries are on one level with a lift to the mezzanine.

Please observe any signs and Health & Safety advice provide for this public building.

Leader's Signature:

Dated: